



Board Meeting

Date: Monday, September 11, 2023, 5:00pm

USDA Service Center, Yorkville, IL

Present:	Absent:
<p>Kerri Horton, Vice Chairman Scott Kaufmann, Treasurer via Zoom Rita Feltes, Secretary Deanna Bazan, Director Alyse Olson, Resource Conservationist Julie Brown, Administrative Coordinator Ariel Beauchamp, Education Coordinator Megan Andrews, Soil Conservationist Nancy Cinatl, The Conservation Foundation Sandy Whaley, EC Substitute</p>	<p>Seth Wormley, Kendall County Board Liaison Butch Konicek, Chairman</p>

5:07 pm:

Call to Order

Meeting was called to order by Kerri Horton, Vice Chairman.

Horton called for additions to the agenda. The following action was taken: **Motion to approve the agenda by: Scott Kaufmann; 2nd by Deanna Bazan - Motion Carried.**

5:08 pm:

Minutes for Approval

1. Horton called for approval of the August board meeting minutes. The following action was taken: **Motion to approve the August board meeting minutes by: Scott Kaufmann; 2nd by Deanna Bazan – Motion Carried.**
2. Horton called for approval of the 8.14.23 personnel meeting minutes. The following action was taken: **Motion to approve the 8.14.23 personnel meeting minutes by: Deanna Bazan; 2nd by Scott Kaufmann – Motion Carried.**

5:09 pm:

Financial Reports

Brown highlighted the payment of the annual FREP membership, district uniforms, the tire drive trailer fee & the intern July & August stipend. She also highlighted the deposit of the summer conference reimbursement, May assistance invoice, tire drive donations & AITC Plano Farms donation. The following action was taken: **Motion to approve the August Treasurer’s Report by: Scott Kaufmann; 2nd by Rita Feltes – Motion Carried.**

5:12 pm:

Reports

Committees Personnel/Finance, Policy, Education, Strategic Planning: No committee report at this time.

NRCS: Written report provided by Katundra Shears & included in packet. Highlights provided by Megan Andrews include:

- Soil Conservationist Felicia Speranske has accepted a new assignment within NRCS located in New Mexico. She will be relocated during the next few weeks.
- A federal budget is not in place at this time. Deadline to avoid a government shutdown is 10.1.23.
- 3 EQIP-IRA applications have been obligated for Kendall.
- 2 CSP applications have been obligated for Kendall.
- NRCS has authorized emergency haying from 8.1-9.30 due to drought conditions.

SWCD:

- EC- Ariel Beauchamp: Report provided as written with highlights on the following:
 - New hire Sandy Whaley as EC maternity leave substitute
 - August volunteer training on apple lesson
 - Golf Outing
 - Tire drive participation
 - KEC meeting
 - September expected reach is 46 classrooms & over 1,000 students with the apple lesson.
 - IL AITC Coordinator meeting
 - JJC Career Fair

- RC- Alyse Olson: Report provided as written with highlights on the following:
 - PFC Projects:
 - Monthly form required to be sent to IDOA to report remaining cost share dollars. Kendall has about \$16k to spend, \$11-10k likely to be transferred after PFC project payouts.
 - Waiting to hear if SSRP application is selected.
 - Solar Ag. Mitigations in Kendall County
 - FREP implementation plan
 - Kendall County SWCD has been transitioned from the Rock Island Army Core of Engineers to the Chicago Army Core of Engineers as of 8.1.23. The board was invited to the 10/12 at 2:45 pm meeting being held at the Kendall County Office. The press release has been included in the board packet.
 - American Farmland Trust is offering their financial incentive for cover crops this year. Handouts are included in the board packet.

- AC- Julie Brown: Report provided as written with highlights on the following:
 - Used Tire Drive Impact report
 - Fall sales/newsletter
 - EC Substitute onboarding
 - AFR submittal
 - GATA update
 - Update evaluation forms
 - Social media lesson
 - IDOA report submittals/ election preparations

Kendall County Board: No report at this time.

IDOA: See BLWR report in partner updates.

AISWCD: Verbal updates given by Julie Brown. Highlights include:

- Executive Director position has been posted. See correspondence for more information.

LUC 3: Directors & Staff attended the 9.8.23 LUC III meeting. The next Meeting is tentatively scheduled for December 7th via Zoom.

ISWCDEA / Insurance Committee: August invoices received and paid.

6:12 pm:

Old Business:

1. **Timesheets Review & Approval:** Staff August timesheets were presented for review and approval. The following action was taken: **Motion to approve August Timesheets by: Rita Feltes 2nd by Scott Kaufmann; – Motion Carried.**
2. **American Farmland Trust: Farms Under Threat Webinar:** Olson suggested hosting this event in January with multiple county locations for viewing. Bazan & Olson will continue to research.

3. **EC Substitute:** Sandy Whaley has accepted the EC substitute position and has begun training. Her official start date is 10.17.23.
4. **Used Tire Drive:** Brown provide the board with an Environmental Impact Report she drafted to be submitted to American Water as part of the grant agreement. A copy of the report can be found in the board packet.
5. **Kendall County Budget Hearing:** This will be held in the Kendall County Office building on 9.28.23 at 4pm. Olson & Bazan will attend to represent the district.

6:17 pm:

New Business

1. **Natural Resources Information Report Review & Approval:** NRI Report 2308 was presented for review and approval. The following action was taken: **Motion to approve NRI 2308- by: Deanna Bazan; 2nd by Scott Kaufmann – Motion Carried.**
2. **Annual Meeting Date & Nominating Committee:** The Annual meeting date has been set for 2.12.24 immediately following the February board meeting. The nominating committee will be Julie Brown, Alyse Olson & Megan Andrews.
3. **Section 1619 Compliance:** Megan Andrews provided the board with some history & background information on Section 1619 Compliance. The board was presented with a signature of cooperation form.
4. **FY24-FY25 NRCS-SWCD Contribution Agreement:** The FY24-FY25 NRCS-SWCD letter of intent for the administrative agreement was presented to the board.
5. **FY23 IDOA FMP Part II Review & Approval:** The draft FMP Part II was presented for review and approval. The following action was taken: **Motion to approve the draft FMP Part II - by: Deanna Bazan; 2nd by Scott Kaufmann – Motion Carried.**
6. **Solar Agriculture Impact Mitigation Agreement (AIMA) Projects:** Olson provided a brief overview of what these projects entail and the districts' role in them. Training slides are included in the board packet.

6:40 pm:

Correspondence:

- AISWCD: Updates: Executive Director position posting included in packet.
- IDOA: Updates: BWLR Report included in packet.
- NACD: eResources: Weekly Updates
- NRCS: Updates
- Updates: FREP, Chicago Wilderness, The Conservation Foundation

6:41 pm:

Adjournment: Motion to adjourn by Scott Kaufmann, 2nd by Julie Brown – Motion Carried.

Our next regular board meeting is scheduled for November 13th, 2023, 5:00pm at the Yorkville USDA Service Center.

Minutes Submitted by: Julie Brown