



**Board Meeting  
Thursday October 24, 2024, 5:00pm  
USDA Service Center, Yorkville, IL**

<b>Present:</b>	<b>Absent:</b>
<b>Kerri Horton, Chairwoman</b> <b>Scott Kaufmann, Treasurer</b> <b>Rita Feltes, Vice Chairwoman</b> <b>Deanna Bazan, Secretary</b> <b>Nancy Cinatl, Associate Director</b> <b>Alyse Olson, Resource Conservationist</b> <b>Ariel Beauchamp, Education Coordinator</b> <b>Nicole Schneider, Administrative Coordinator</b> <b>Megan Andrews, Soil Conservationist</b>	<b>Seth Wormley, Kendall County Board Liaison</b> <b>Zach Bachmann, Kendall County Board Liaison</b> <b>Erika Luft, Acting District Conservationist</b> <b>Shelly Ray, IDOA Regional Representative</b>

5:12 pm: **Call to Order**  
Meeting was called to order by Kerri Horton, Chairwoman.  
Horton called for additions to the agenda. The following action was taken:  
**Motion to approve the agenda by: Deanna Bazan; 2<sup>nd</sup> by Scott Kaufmann - Motion Carried.**

5:13 pm: **Minutes for Approval**

- Horton called for the approval of the September 2024 Board Meeting Minutes.  
The following action was taken:  
**Motion to approve the September 2024 Board Meeting Minutes by: Scott Kaufmann; 2<sup>nd</sup> by Rita Feltes; – Motion Carried.**
- Horton called for the approval of the Personnel Committee Meeting Minutes 9-16-2024.  
The following action was taken:  
**Motion to approve the Personnel Committee Meeting Minutes 9-16-2024 by: Rita Feltes; 2<sup>nd</sup> by Scott Kaufmann – Motion Carried.**

5:15 pm: **Financial Reports**  
Schneider highlighted the payments of Pig lesson resources, the golf outing, newsletter marketing mail permit, Fall 2024 Tree Sale invoice, the AISWCD FY24 membership contribution for the final allocation of funding from IDOA and the insurance for AC, EC & RC. She also highlighted the deposit of the FY24 US Climate Alliance Survey reimbursement, fall tree and fish sales.  
The following action was taken: **Motion to approve the September Treasurer’s Report by: Deanna Bazan; 2<sup>nd</sup> by Scott Kaufmann – Motion Carried.**

5:17 pm: **Reports**

- Committees: Personnel/Finance, Policy, Education, Strategic Planning:** No committee report at this time.
- NRCS:** Written report provided by Erika Luft & included in packet. Andrews gave verbal highlights on the following:
  - Focusing on the new fiscal year
  - Covering the workload in the Ottawa office
  - New District Manager is beginning soon, Eriz.
- SWCD:**

- **EC- Ariel Beauchamp:** Report provided as written with a few highlights on the following:
    - 696 students for September
    - Lesson: Pigs, Pork & Bio Security
    - Hired a new Education Assistant, Ann Collet.
    - Attended a young leaders meeting – they are currently recruiting more Young Leaders.
  - **RC- Alyse Olson:** Report provided in board packet as written with highlights on the following:
    - PFC
      - Wrapping up 2 projects, Rain Garden & Grass waterway
      - 3 Projects for FY23
      - Transferring funding to Dekalb.
      - Streambank PFC – landowner is not able to participate this year due to shortage of funds.
      - IDOA rep, Shelly Ray, attended PFC Site Visits on the morning of Thursday October 24<sup>th</sup>, 2024.
  - **AC- Nicole Schneider:** Report provided in Board Packet with highlights on the following:
    - Onboard new education assistant.
    - Income issue – AFR resubmittal
4. **Kendall County Board:** No report at this time.
  5. **IDOA:** See BLWR report in partner updates.
  6. **AISWCD:** Verbal updates given by Schneider. Highlights include:
    - Partnerships are strong.
  7. **LUC 3:** No report at this time.
  8. **ISWCDEA / Insurance Committee:** Verbal updates given by Schneider. Highlights include:
    - October health insurance invoices have been received and paid for RC, EC & AC.
    - Winter Training will be held December 4<sup>th</sup>-5<sup>th</sup>. The RC and AC will be attending.

5:45 pm:

**Old Business:**

1. **Timesheets Review & Approval:** Staff September timesheets were presented for review and approval. The following action was taken:  
**Motion to approve September timesheets by: Scott Kaufmann; 2<sup>nd</sup> by Deanna Bazan – Motion Carried.**
2. **Investment & Savings Opportunities:** Open Savings Account at Old Second. Board agreed to leave \$200,000 in Operational Checking Account and move the remaining balance to a new checking/savings account. **Motion to approve leaving \$200,000 in Operational Checking Account and move the remaining balance to a new checking/savings account by: Scott Kaufmann; 2<sup>nd</sup> by Deanna Bazan – Motion Carried.**
3. **Director Vacancy:** Directors would like this to stay on the agenda to continue to discuss how to invite more individuals to become associate directors.

6:05 pm:

**New Business**

1. **FY23 PFC Transfer Review & Approval:** Olson presented FY23 PFC Transfer review and approval. The following action was taken: **Motion to approve FY23 PFC Transfer Review & Approval by: Deanna Bazan; 2<sup>nd</sup> by Scott Kaufmann – Motion Carried.**

2. **Natural Resources Information Reports Review & Approval:** Olson presented NRI Report 2430, Executive Summary Report 2431 and NRI Report 2432 for review and approval. The following action was taken: **Motion to approve NRI Report 2430, Executive Summary Report 2431 and NRI Report 2432 by: Scott Kaufmann; 2<sup>nd</sup> by Rita Feltes – Motion Carried.**
3. **FY25 NRCS-SWCD Contribution Agreement Extension:** Schneider and Olson presented FY25 NRCS-SWCD Contribution Agreement Extension for review and approval. The following action was taken: **Motion to approve FY25 NRCS-SWCD Contribution Agreement Extension by: Scott Kaufmann; 2<sup>nd</sup> by Rita Feltes – Motion Carried.**
4. **PFC Rain Garden Photos:** Olson presented the Rain Garden photos.
5. **AFR Re-Approval:** Schneider presented FY24 AFR review and re-approval. The following action was taken: **Motion to approve the FY24 AFR re-approval by: Deanna Bazan; 2<sup>nd</sup> by Scott Kaufmann – Motion Carried.**
6. **Acceptance of Nominees:** Schneider presented the form that was submitted to Shaw Media on October 11<sup>th</sup>, 2024.

6:30 pm: **Adjournment: Motion to adjourn by Scott Kaufmann, 2<sup>nd</sup> by Nancy Cinatl – Motion Carried.**

**Our next regular board meeting is scheduled for November 18th, 2024, 5:00pm at the Yorkville USDA Service Center.**

Minutes Submitted by: Nicole Schneider