



Board Meeting
Monday December 9, 2024; 5:00pm
USDA Service Center, Yorkville, IL

Present:	Absent:
Kerri Horton, Chairwoman (virtual) Rita Feltes, Vice Chairwoman Scott Kaufmann, Treasurer Deanna Bazan, Secretary Nancy Cinatl, Associate Director Alyse Olson, Resource Conservationist Ariel Beauchamp, Education Coordinator Nicole Schneider, Administrative Coordinator Megan Andrews, Soil Conservationist Erez Brandvain, District Conservationist	Seth Wormley, Kendall County Board Liaison Shelly Ray, IDOA Regional Representative

5:03 pm: **Call to Order**
Meeting was called to order by Kerri Horton, Chairwoman.
Horton called for additions to the agenda. The following action was taken:
Motion to approve the agenda by: Deanna Bazan; 2nd by Scott Kaufmann - Motion Carried.

5:04 pm: **Minutes for Approval**

- Horton called for the approval of the November 2024 Board Meeting Minutes. An amendment was initiated to update the wording in the 3rd new business item of the November 2024 board meeting minutes to remove the words “9-month”.
The following action was taken:
Motion to approve the amended November 2024 Board Meeting Minutes by: Rita Feltes; 2nd by Scott Kaufmann; – Motion Carried.

5:10 pm: **Financial Reports**
Schneider highlighted the payments the SCARCE display with Kane-DuPage, fall fish sale, and the IDOA Nursery permit for 2025. She also highlighted the deposit 2 flag sales.
The following action was taken: **Motion to approve the November Treasurer’s Report by: Deanna Bazan; 2nd by Scott Kaufmann – Motion Carried.**

5:12 pm: **Reports**

- Committees: Personnel/Finance, Policy, Education, Strategic Planning:** No committee report at this time.
 - NRCS:** New DC, Erez Brandvain, introduced himself to the team. Andrews communicated that the application deadline will be after the first of the year.
- SWCD:**
 - EC- Ariel Beauchamp:** Report provided as written with a few highlights on the following:
 - 452 students in November were reached with agriculture education materials
 - Attended district coordinator meeting.
 - Completed the Pigs, Pork & Biosecurity lesson.
 - Began working on Natural Resource Tour
 - Hosting a volunteer day for resource prep for the pizza lesson.
 - RC- Alyse Olson:** Report provided in board packet as written with highlights on the following:

- Printed the Rain Garden sign and business cards for AC at Oswego Premire Printing.
 - In Q3, we are expecting funding from IUM for the work contributed by the RC.
 - **AC- Nicole Schneider:** Report provided in Board Packet with highlights on the following:
 - Attended Winter Training.
 - New pricing information for QuickBooks payroll – direct deposit price increase and subscription price increase.
 - Preparing for the Annual Meeting, Newsletter, Spring Tree and Fish sales.
3. **Kendall County Board:** No updates at this time.
 4. **IDOA:** See BLWR report in partner updates.
 5. **AISWCD:** Verbal updates given by Schneider and Olson. Specifics include:
 - New NRCS-AISWCD Agreement. IRA funds used to fund 3 main goals:
 - \$10,000/year - host a local workgroup – goal: talk about local issues
 - \$\$ Available for watershed planning
 - Climate Smart Ag education outreach
 6. **LUC 3:** There was a meeting held at the beginning of December.
 7. **ISWCDEA / Insurance Committee:** Verbal updates given by Schneider. Highlights include:
 - December health insurance invoices have been received and paid for RC, EC & AC.

6:25 pm:

Old Business:

1. **Timesheets Review & Approval:** Staff November timesheets were presented for review and approval. The following action was taken:
Motion to approve November timesheets by: Deanna Bazan; 2nd by Scott Kaufmann – Motion Carried.
2. **Director Vacancy:** the directors recommended sending out a social media post for the new year to join the board. The AC confirmed she will work on getting that post out.
3. **2025 Winter Soil Health Workshop:** RC communicated updates with directors. Brainstorming and conversation began.
4. **2025 Tree Planting Initiative:** The initiative from AISWCD was presented to the board by Schneider and Olson. Board expressed they are interested in participating again this year. Olson confirmed they will begin the application process.

5:12 pm:

New Business

1. **NRI Discussion:** Discussion between the board and staff began about NRIs.
2. **FY25 Budget Review:** Schneider presented and provided the staff and board the budget as presented in the board packet. Schneider communicated an increase with the QuickBooks Payroll subscription and QuickBooks Desktop subscription.

7:00 pm:

Adjournment: Motion to adjourn by Nancy Cinatl; 2nd by Deanna Bazan – Motion Carried.

Our next regular board meeting is scheduled for January 13th, 2024, 5:00pm at the Yorkville USDA Service Center.

Minutes Submitted by: Nicole Schneider