



**Board Meeting  
Monday, February 10th, 2025, 5:00pm  
USDA Service Center, Yorkville, IL**

<b>Present:</b>	<b>Absent:</b>
<b>Kerri Horton, Chairwoman</b> <b>Rita Feltes, Vice Chairwoman</b> <b>Deanna Bazan, Secretary</b> <b>Nancy Cinatl, Associate Director</b> <b>Alyse Olson, Resource Conservationist</b> <b>Ariel Beauchamp, Education Coordinator</b> <b>Nicole Schneider, Administrative Coordinator</b> <b>Ed Pfaff, Guest</b>	<b>Seth Wormley, Kendall County Board Liaison</b> <b>Zach Bachmann, Kendall County Board Liaison</b> <b>Erez Brandvain, District Conservationist</b> <b>Scott Kaufmann, Treasurer</b> <b>Shelly Ray, IDOA Regional Representative</b> <b>Megan Andrews, Soil Conservationist</b>

5:01 pm: **Call to Order**  
Meeting was called to order by Kerri Horton, Chairwoman.  
Horton called for additions to the agenda. The following action was taken:  
**Motion to approve the agenda by: Deanna Bazan; 2<sup>nd</sup> by Rita Feltes- Motion Carried.**

5:02 pm: **Minutes for Approval**

- Horton called for the approval of the January 2025 Board Meeting Minutes.  
The following action was taken:  
**Motion to approve the January 2025 Board Meeting Minutes by: Deanna Bazan; 2<sup>nd</sup> by Rita Feltes; – Motion Carried.**
- Horton called for the approval of the January 8th Education Committee Meeting Minutes.  
The following action was taken:  
**Motion to approve the January 8<sup>th</sup> Education Committee Meeting Minutes by: Deanna Bazan; 2<sup>nd</sup> by Rita Feltes; – Motion Carried.**

5:05 pm: **Financial Reports**  
Schneider highlighted the newsletter ad income, Farm Bureau Young Leaders donation, Kendall County Farm Bureau Foundation donation, and a district refund for FY23 Insurance excess funds. Schneider also highlighted IT Support is over budget and a credit card issue that was soon after resolved.  
The following action was taken: **Motion to approve the January Treasurer’s Report by: Rita Feltes; 2<sup>nd</sup> by Deanna Bazan – Motion Carried.**

5:09 pm: **Reports**

- Committees: Personnel/Finance, Policy, Education, Strategic Planning:** No report at this time.
- NRCS:** No report at this time.
- SWCD:**
  - AC- Nicole Schneider:** Report provided in Board Packet with highlights on the following:
    - Promote upcoming workshops, seminars and events.
    - Researched Tire Drive Grant through American Water.
      - Qualifications do not align.
    - Credit card issues and resolutions.
    - Process Year-end taxes with RC.

- Attend Cropping Seminar through IDOA.
  - Confirm tree and fish sale dates:
    - 4/16 - fish
    - 4/24 – tree
  - Mailed letter to Kendall County Board regarding funding.
- **EC- Ariel Beauchamp:** Report provided as written with a few highlights on the following:
  - Reached 591 students
  - Attended a KEC meeting on 1/7
  - Attended Young Leader meeting 1/15
  - Visited the Pickerill House to gather more supplies.
  - Preparation for NRT
  - Ag Career Contest now open for students 6th-12th grades (or ages12-18)
    - <https://forms.gle/deB8Cdcym7ZDK8Zm7>
  - Working on a High School Student Ag Career Fair
- **RC- Alyse Olson:** Report provided in board packet as written with highlights on the following:
  - Began working on conservation planning with Lasalle County with the DC, Erez Brandvain, to continue my conservation planner certifications.
  - Attended NRCS training RUSLE2 program
  - Plan/coordinate spring workshops
    - Regen Ag
    - Cover Crops
    - Pond Seminar
  - Confirmed funds coming from the IUM Grant

4. **Kendall County Board:** No report at this time.

5. **IDOA:** No report at this time.

6. **AISWCD:** Verbal updates given by Schneider. Highlights include:

- New Executive Director – Elliot Clay will be giving updates on funding and AISWCD updates.

7. **LUC 3:** No report at this time.

8. **ISWCDEA / Insurance Committee:** Verbal updates given by Schneider. Highlights include:

- February health insurance invoices have been received and paid for RC, EC & AC.
- District was refunded \$586.21 for each employee (3 total) insured in FY23.

5:32 pm:

**Old Business:**

1. **January Timesheets Review & Approval:** Staff January timesheets were presented for review and approval. The following action was taken:  
**Motion to approve January timesheets by: Rita Feltes; 2<sup>nd</sup> by Deanna Bazan – Motion Carried.**
2. **Director Vacancy:** Directors would like this to stay on the agenda to continue to discuss how to invite more individuals to become associate directors.
3. **2025 Winter Soil Health Workshop:**
  - First workshop: has been posted on all socials, website and emailed.
    - i. March 6<sup>th</sup>, 2025 5:00PM – 6:30PM
    - ii. Topic: *Integrating Cover Crops into Crop Rotation*
    - iii. Location: Yorkville Library

- Second workshop: has been posted on all socials, website and emailed
  - i. March 20<sup>th</sup>, 2025 5:00PM – 6:30PM
  - ii. Solutions in the Land, farmer panel discussion
  - iii. Location: Yorkville Library
- 4. **2025 Tree Planting Initiative:** The application was submitted to Dale Shumaker. Dale responded that he will follow-up with distribution details.
- 5. **New IT Company Research:** Olson presented the board with recent feedback from a local IT company Olson and Schneider met with. Pricing was similar to TechPro, proposal is included in the packet. The board would like to consider negotiating some line items on the proposal. Olson will reach back out to the IT company to discuss options.

6:05 pm:

**New Business**

1. **Natural Resources Information Reports Review & Approval:** Olson presented NRI Report 2501 for review and approval. The following action was taken: **Motion to approve NRI Report 2501 by: Deanna Bazan; 2nd by Rita Feltes – Motion Carried.**
2. **Organization of the Board:** Since one of the board members was not present, the board decided to table this business item until March.
3. **Schedule Employee Spring Reviews:** Employee spring reviews were scheduled for March 10<sup>th</sup>, 2025 at 3:30PM.
4. **Schedule Finance Committee Meeting:** Since the treasurer was not present, this business item is tabled until the next board meeting.
5. **Spring Sales:** Schneider presented the spring sales order forms to the board. They will be sent out with the Newsletters at the end of February.

6:35 pm:

**Correspondence: See board packet.**

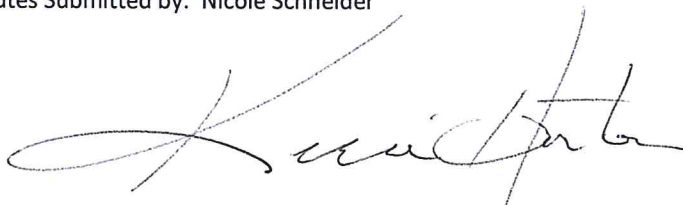
- AISWCD: E-newsletter
- IDOA: None
- NACD: None
- NRCS:
- Updates: FREP e-newsletter, Chicago Wilderness e-newsletter, The Conservation Foundation e-newsletter
  - Virtual FREP Noon Network on February 12th from Noon– 1:30 pm on Alternatives to Turf Grass <https://foxriverecosystem.org/fox/meetings-news>

6:37 pm:

**Adjournment: Motion to adjourn by Nancy Cinatl, 2<sup>nd</sup> by Deanna Bazan – Motion Carried.**

**Our next regular board meeting is scheduled for March 10th, 2025, 5:00pm at the Yorkville USDA Service Center.**

Minutes Submitted by: Nicole Schneider



3-10-25